



CITIZENS ADVISORY COMMITTEE (CAC)

DATE: January 18, 2023 7:00 pm Executive Conference Room, City Hall and Zoom.

Attending: Justin Alcorn, David Benson, Laura Black, Sue Dean Dyke, Susan Efroymsen, William Frank, Jonathan Goldman, Christine Henry, Gretchen Mettler, T. Nadas, Allosious Snodgrass, Patti Substelny, Elizabeth VenderLeest.

Excused: Jessica Schantz

Absent: Lee Barbee, Martin Consentino, Bradley Eckert,

Jon Goldman, Vice Chair led the meeting.

Approval of minutes – A motion by Chris Henry, second by David Benson to approve Minutes for September, October, and November 2022 meetings. Unanimously approved.

Public Hearing

Year 49 (2023) Annual Action Plan.

Public Comment –The Public Comment period starts at this point. CAC has received 2 public comments, so far.

Reprogramming of prior year funds: We will have a public hearing at the February meeting to vote on recommending moving \$300,000 from Commercial Loans to Nuisance Abatement.

The Commercial Loans account has about \$800,000 currently because of their successful loan repayments.

Nuisance Abatement needs money to demolish the old Hillside Dairy building on Noble/Warrensville Road.

The Annual plan will be sent to HUD in April, or May or June

Local Definitions, we haven't changed anything on the definitions since 2020. There are no current proposals to change anything about the local definitions. There was no discussion.

Motion by David Benson, second by Bill Frank. Unanimous approval.

STAFF REPORTS

Attached Finance Report through December 2022; at the time Brian sent this out, December had not yet posted. The 2023 adjustments have not been posted, yet, but will be presented at February meeting.

Monthly expense report by activity. The amount of money going to Economic Development admin charged for 1 person they should not have been for 1 year, so Brian fixed it. Expect December and January to have some big pay outs to the ADA Curb Ramp contractor. We have to spend a larger amount of money than usual to spend \$700,000 more, this will be accomplished by Commercial Loans and the Hillside Dairy demolition.

The Homelessness project will be adjusted out of the 2023 budget in the February report and reallocate the funds.

UNFINISHED BUSINESS

The subcommittee to review the grant application reported they met to draw up a work plan. They needed clarification on:



How the committee is distributed through the neighborhoods – 10 historic elementary districts and 12 at large members.

Is it important for the committee members to know if they are neighborhood or at large representatives? Is it important for subcommittee membership? Brian responded that it is not important, it is important for CAC to have neighborhood representation.

Requesting an editable document, it is not available in Word. The committee then says they will put their changes together and send to Brian to insert in the document.

The committee suggested that they would like to invite someone who has completed the application several times meet with the subcommittee to suggest changes to eliminate redundancies, difficulties to complete, superfluous items. Also look at the readability of the document and is it easy to understand by everyone who works with it. If the majority of applicants find a questions not applicable, is that question necessary/relevant? Brian can make an Excell spreadsheet that shows how each question has been answered. No objections from the CAC to these suggestions to have an outside person(s) review the document.

Motion to adjourn by Susan Efroymsen, second by Patti Substelny. Adjourned at 8:42 pm
The next meeting is Tuesday, February 22 at 7:00 pm