



**CLEVELAND HEIGHTS POLICE DEPARTMENT  
2024 CITIZENS POLICE ACADEMY APPLICATION**



**PLEASE PRINT OR TYPE**

<b>NAME:</b>			
<b>DOB:</b>	<b>Sex:</b> M <input type="checkbox"/> F <input type="checkbox"/>	<b>SSN:</b>	
<b>Street Address:</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone:</b>		<b>E-mail Address:</b>	
<b>Driver License No. or State ID No.:</b>		<b>License or ID Card Issued in State of:</b>	
<b>Occupation:</b>	<b>Business Name:</b>	<b>How Long:</b>	
<b>Civic Associations</b>			
 <b>Have you ever been convicted of a crime (excluding Traffic Violations)?</b> N <input type="checkbox"/> Y <input type="checkbox"/> <b>If yes, provide details:</b>			

**PLEASE READ AND INITIAL BY EACH OF THE FOLLOWING**

- \_\_\_\_\_ I understand the Cleveland Heights Police Department Citizens Police Academy will meet twice a week, **Tuesdays and Thursdays from 6:00 p.m. - 9:00 p.m., for six (6) weeks.**
- \_\_\_\_\_ I understand individuals selected to participate in the Academy are expected to attend all sessions and to participate in class activities
- \_\_\_\_\_ I understand I may miss no more than **one (1)** class for any reason during the term of the academy in order to be eligible for graduation. If I do not graduate due to attendance, I will be afforded the opportunity to make up the missed classes during the next academy. I will then be eligible for official graduation from that academy class.
- \_\_\_\_\_ I understand that I will be subject to a criminal background inquiry before being accepted into the program.
- \_\_\_\_\_ I understand the Chief of Police reserves the right to exclude any applicant from consideration whose participation is deemed not to be in the best interests of the Cleveland Heights Police Department and/or the applicant.

**I HAVE READ AND UNDERSTAND THE CONDITIONS ASSOCIATED WITH THIS  
APPLICATION AND PARTICIPATION IN THE CLEVELAND HEIGHTS POLICE  
DEPARTMENT CITIZENS POLICE ACADEMY.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

What are some of the community/volunteer activities in which you have been involved?

How did you learn about the Citizens Police Academy?

Why do you wish to participate in the Citizens Police Academy?

What is your perception of Crime in the City of Cleveland Heights?

What do you think the Cleveland Heights Police Department should do differently to address the needs of our community?

**Please return completed and signed application to:**

**Police Academy Commander, Sergeant Matthew Lasker  
Cleveland Heights Police Academy  
2595 Noble Road  
Cleveland Heights, OH 44121**

**Or**

**Email to [academy@clevelandheights.gov](mailto:academy@clevelandheights.gov)**

**Questions can be addressed to  
The Cleveland Heights Police Academy: 216-291-3836**

## **THE CLEVELAND HEIGHTS CITIZENS POLICE ACADEMY**

The concept of the Citizens Police Academy was started in England by the Devon and Cornwall Constabulary in Middlemoor, Exeter. The academy started as a get-together between constables and residents of the community.

The Cleveland Heights Police Department wants to develop an improved understanding of its residents; and The Police Department wants its residents to have an improved understanding of its police department and its operations. It is the goal of the Police Department to keep and maintain a relationship with graduates of the Citizens Police Academy.

The goal is for police department employees to interact with and educate a group of well-informed Citizens regarding Cleveland Heights police procedures, investigations and operations – and to foster a deeper understanding between police officers and members of the community

Instructors are highly trained law enforcement professionals who regularly teach both veteran police officers and police recruits. The Citizens Police Academy lasts six weeks, and upon successfully completing the program, graduates will become members of the Citizens Police Academy Alumni Association and continue their relationship with the Cleveland Heights Police Academy and the Cleveland Heights Police Department.

Citizens wishing to attend the Citizens Police Academy are encouraged to complete the application and return it before January 8<sup>th</sup>, 2024

I look forward to hearing from you, and meeting you.

Sincerely,

Christopher M. Britton, Chief of Police  
Cleveland Heights Police Department

## **GUIDELINES FOR CITIZENS POLICE ACADEMY 2024**

All students will be sized for T-shirt, sweatshirt, and sweatpants during the first week of class. These are a gift to you from the Cleveland Heights Police Department.

Each student will receive a notebook, notepad, syllabus, and all class materials.

A release and waiver of liability must be completed by each student on the first day of class.

Due to the comprehensive nature of the academy, attendance is mandatory. Students may not have more than one excused absence in order to successfully complete the academy.

Most classes will be conducted at the Cleveland Heights Police Academy, 2595 Noble Road, Cleveland Heights. Parking at the police academy is located adjacent to the building in a fenced-in lot. The lot is video monitored and patrolled by the Cleveland Heights Police Department.

A criminal background check will be performed on all applicants for the Citizens Police Academy.

Classes will meet on Tuesday and Thursday nights from 6 pm to 9 pm for six weeks. The comprehensive course will cover an overview of criminal law, criminal investigation techniques, special weapons and tactics, basic self-defense techniques, an overview of drug investigations and numerous other topics. All of the instructors are veteran police officers and/or certified by the State of Ohio to teach these various disciplines.

Upon successful completion of the Academy, students will enjoy membership in the Cleveland Heights Citizens Police Academy Alumni Association, and continue their relationship with their classmates, the Cleveland Heights Police Department and the Cleveland Heights Police Academy.

CLEVELAND HEIGHTS POLICE DEPARTMENT  
2024 CITIZENS POLICE ACADEMY SCHEDULE  
(CLASS SESSIONS ON TUESDAYS AND THURSDAYS)

January 23	Introductions and Orientation - Police Academy Tour of Police Station
January 25	Overview of Ohio Criminal Law/Law 101
January 30	Civil Liability Laws of Arrest HAZMAT
February 1	Criminal Investigation Latent fingerprints, crime scene sketching, crime scene photography
February 6	Drug Investigations Search Warrants Search and Seizure
February 8	Self Defense Techniques
February 13	Bombs/ Explosives SWAT K-9 Drone Unit Accident Investigative Unit Mobile Field Force
February 15	Pistol Range Visit Weapons Safety
February 20	Patrol Techniques (Traffic Laws) Traffic Stops 101- "What you need to know" Speed Enforcement Speed Enforcement Demo
February 22	Handling medical emergencies; First Aid and CPR
February 27	Domestic Violence Lexipol Policies/CHPD Training
February 29	OVI- Standardized Field Sobriety Testing
DBT	Graduation