

PROJECT PROPOSAL FORM
City of Cleveland Heights

Form available on the Department of Planning & Development webpage:
<https://www.clevelandheights.gov/183/Planning-and-Development>



In order to help the Department of Planning & Development assist you with your proposal or project and the approval process, please complete this Project Proposal Form (PPF) with as much information as possible. Please allow a minimum of ten (10) business days from time of submission for staff review. Submit completed form electronically to planning@clevelandheights.gov.

Applicant Information

Name: Elena-Loredana Rotariu

Address: 2078 Wascana Ave, Lakewood, OH 44107

Phone: 216-712-5411

Email: elena.loredana.199@gmail.com

Property Owner Information (if different than above)

Name:

Address:

Phone:

Email:

Property of Interest

Address: 3270 Desota Ave, Cleveland Heights, OH 44118

Describe the existing use at the site (e.g., retail, office, restaurant, warehouse, vacant, etc.):

Residential house

Development Proposal - What are you trying to do?

Description of proposed project or proposal. Please be as specific as possible. Please attach any additional information, description, photos, etc. as needed to explain the proposal to the back of this form as needed.

Plan to demolish the damaged existing garage as specified in the Point of sale inspection.

The space will be used as a parking spot as needed, and in the future will plan to build another garage after obtaining a city permit. I estimate that the new garage will be built in one to two years.

(S)



(N)

Desoto ave

Will there be any exterior work completed (e.g., parking lot, building façade, sidewalk, drainage, signage, etc.)? Will there be any interior work completed? Is there any construction proposed, such as demolition or new construction?

Demolition damaged garage

Will the project create additional impervious surface area? An impervious surface is one that does not permit the passage of water (e.g., parking lots, sidewalks, rooftops, etc.)

No

Is any parking currently provided on-site? If so, how many spaces?

Driveway and street parking.

Have you reviewed the Zoning regulations relevant to the site and proposal yet?

Yes

Have you coordinated with the Building Department on any existing or previous building permits and/or Certificates of Occupancy (CO)? Have you reviewed the Building, Fire, and Housing codes for your proposal?

Yes

Have you coordinated with the Housing & Inspections Department on any open code violations?

Yes

Applicant, if other than Owner (print name) Elena-Loredana Rotaru Date: 04.16.2024

Applicant, if other than Owner (signature)  Date: 04.16.2024

My Ownership starts on April 19, 2024

SPACE BELOW IS FOR OFFICE USE ONLY

DATE RECEIVED:

STAFF VERIFICATION

Section, Block, Lot:

Zoning District:

Landmark/Historic Status:

Total lot size (sq. ft.):

Building footprint (sq. ft.):

Approved existing use:

Proposed use:

☐ Permitted

☐ Conditionally Permitted

☐ Not Permitted

Approvals necessary based upon review:

Reviewed by:

NOTES: