

## **Cleveland Heights Climate and Environmental Sustainability Committee (CESC)**

### **Minutes**

Tuesday 6/18/2024 2:00pm – 3:00pm at Cleveland Heights City Hall

Attendees: Appointed CESC members John Barber, William Hanavan, Tami Matsuoka, and Catalina Wagers, and Andy Boateng, Sustainability and Resiliency Coordinator, Councilperson Gail Larson, and resident Kemp Jaycox. A quorum was present. Catalina Wagers led the meeting, John Barber took minutes.

The May minutes were approved as submitted and will be posted on the City website.

Law Director Bill Hanna presented (at Committee request) an overview of the Ohio Open Meeting Law and Public Records Law, collectively referred to as Ohio's Sunshine Law. Director Hanna distributed and used as a general summary Aimee W Lane's "Ohio's Sunshine Law 101" document (*Ohio Cities and Villages*, July/August, 2010). Many questions followed his excellent presentation.

No new appointees to CESC were announced.

The Committee chose to postpone formal Co-Chairperson and Secretary elections until the three vacancies are filled. Catalina Wagers will continue to serve as interim Co-Chairperson, and John Barber as interim Secretary.

The Committee agreed that all members would not promulgate positions or opinions as "CESC" unless the Committee voted to adopt these positions or opinions.

Catalina presented a number of administrative ideas to help the Committee function smoothly within the framework of the City and the Ohio Sunshine Law. All will be worked through with City officials as quickly as possible. She also proposed extending CESC meetings to 90 minutes given the volume of materials.

The Committee agreed to meet next on July 16th at 2:00pm – 3:30pm in the Executive Conference Room in City Hall. Catalina will coordinate with city calendar.

Submitted by John Barber