

RESOLUTION NO. 207-2024(PD), *First Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with UBIZ Venture Capital for program management services for the Small Business Support Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on or about October 11, 2024, a Request for Qualifications (“RFQ”) was issued by the City for a consultant to assist the City with the review of the City’s business development/retention programs and to aid in the processing of loan applications to aid small businesses in the community; and

WHEREAS, the City received four (4) responses, which were all deemed complete; and

WHEREAS, each of the responses were reviewed by the Department of Planning & Development staff; and

WHEREAS, the Mayor and Department of Planning & Development have determined that UBIZ Venture Capital, an affiliate of the Urban League of Greater Cleveland (“ULGC”) is best qualified to perform the requested services and that the fees and terms of its proposal are reasonable and competitive; and

WHEREAS, UBIZ Venture Capital proposed providing such services for \$60,000; and

WHEREAS, such services are proposed to be paid for via American Rescue Plan Act (“ARPA”) funds and, therefore, will have no impact on the City’s operating budget; and

WHEREAS, this Council supports retaining a consultant to assist the City with the review of the City’s business development/retention programs and to aid in the processing of loan applications to aid small businesses in the community and believes that such service would be in the interests of the City and its residents; and

WHEREAS, this Council wishes to authorize a contract with UBIZ Venture Capital for program management services for the Small Business Support Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with UBIZ Venture Capital program management services for the Small Business Support

RESOLUTION NO. 207-2024(PD)

Program. Compensation for the services detailed therein shall not exceed \$60,000. All agreements hereunder shall be approved as to form by the Director of Law.

SECTION 2. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution on the City of Cleveland Heights website.

SECTION 3. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to encumber ARPA funds prior to December 31, 2024. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.



TONY CUDA
President of Council



ADDIE BALESTER
Clerk of Council

PASSED: November 4, 2024

Presented to Mayor: 11/07/2024 Approved: 11/14/2024



KAHLIL SEREN
Mayor