



**Date Issued:**

**DIRECTIONS:**

- 1.) Please supply the information requested in Section 1.
- 2.) Check those boxes in Section 2 which best describe the work for which this permit is being obtained.
- 3.) If you have any questions regarding this application or city codes, please ask building department staff for assistance.

Date \_\_\_\_\_  
Estimated Cost  
of Project \$ \_\_\_\_\_

Home Phone \_\_\_\_\_

Contractor's License Number \_\_\_\_\_

☐ APRON(must be concrete)

- ☐ street curb      ☐ curb cut  
(NOTE: Street curbs, street aprons and walkways must be installed in concrete.)

☐ SIDEWALK(must be concrete)

- ☐
- full
- ☐
- partial (50% or less)

☐ DRIVEWAY

- ☐
- full
- ☐
- partial (50% or less)

- ☐ concrete  
☐ asphalt resurface (existing base)  
☐ asphalt new  
☐ other \_\_\_\_\_

☐ PATIO(site plan required)

- ☐
- full
- ☐
- partial (50% or less)

- ☐ concrete  
☐ brick  
☐ other \_\_\_\_\_

☐ SERVICE WALK (NO ASPHALT WALKS)

- ☐
- full
- ☐
- partial (50% or less)

- ☐ concrete  
☐ brick  
☐ other \_\_\_\_\_

☐ PARKING PAD(site plan required)

- ☐
- full
- ☐
- partial (50% or less)

- ☐ concrete  
☐ asphalt  
☐ other

☐ PARKING LOT

\_\_\_\_\_ Sq. Ft.

- ☐ concrete  
☐ asphalt

Will there be a driveway expansion? (site plans required)      yes \_\_\_\_\_ no \_\_\_\_\_

Will driveway edges extend beyond the approach to the garage?      yes \_\_\_\_\_ no \_\_\_\_\_

Does the driveway have a reverse slope toward the garage?      yes \_\_\_\_\_ no \_\_\_\_\_

Will a catch basin or drain tile be installed?      yes \_\_\_\_\_ no \_\_\_\_\_

PROPERTY CLASSIFICATION: ☐ Single ☐ Two/three family ☐ Commercial

NOTES: \_\_\_\_\_

**In signing this application, the contractor or owner's agent certifies that the work is authorized by the owner of record and I have reviewed the reverse side for code standards.**

Applicant's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Applicant is ☐ Owner ☐ Contractor ☐ Owner's Agent

DO NOT WRITE BELOW THIS LINE

**Other approvals (make notations, as necessary)**

Zonina ☐ \_\_\_\_\_

Separate permit required for ☐ Sewer ☐ Other \_\_\_\_\_

## SECTION 4 — APPROVAL AND FEES

Application for a permit is approved as noted.

For	Amount
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Fees \_\_\_\_\_

TOTAL \_\_\_\_\_

By \_\_\_\_\_ Building Official \_\_\_\_\_

**City of Cleveland Heights  
Building Department  
40 Severance Circle  
Cleveland Heights, Ohio 44118  
(216) 291-4900**

**PER POLICY BULLETIN ATTACHED**