



CLEVELAND HEIGHTS

COUNCIL UPDATE

October 21, 2021

MEETINGS & REMINDERS

Monday, October 25	6:30 p.m.	Council Committee of the Whole City Hall – Council Chambers
Wednesday, October 27	7:00 p.m.	Racial Justice Task Force Online
Sunday, October 31	6:00 – 8:00 p.m.	Neighborhood Trick or Treat

CITY MANAGER'S REPORT

- A postcard is going out to every household advising them of the Automated trash delay due to equipment not being available due to shipping issues.
- The 2022 proposed budget is in the packet and will be discussed at Committee of the Whole. Directors and the Chiefs did their due diligence by cutting 30% of their budget in order to account for a strong reserve balance. Special appreciation to our Finance Director and her team in bringing it all together.
- At the Committee of the Whole Monday, October 25th, per the contract with Gannett Fleming, the consultants will present a preliminary report to Council regarding Horseshoe Lake based on their research to this point. Council will be able to ask questions regarding their findings and ask for additional information. This meeting will be via an online meeting in Council Chambers and will be available live on the City's YouTube Channel for residents. After the meeting there will be a webpage where residents may leave any questions that they feel were not answered. www.clevelandheights.com/Horseshoe-Lake-Interim-Report These will be summarized and given to the consultants to review for their final report.
- On Saturday October 23rd at 2:00pm there will be a ceremony at the Curtis-Preyer Stone House at 14299 Superior Road. This is the oldest dwelling in our City. Special thanks to the Cleveland Heights Historical Society for facilitating the installation of an Ohio Historical Marker.
- Staff from Planning, Law, Economic Development and Finance are finalizing the draft of the Cedar Lee Development agreement that will go to the developer for review.



To: Susanna Niermann O'Neil, City Manager
From: Joseph P. McRae, Parks and Recreation Director
Subject: Parks and Recreation Department Reopening Plan Update
Date: October 21, 2021

Please find a brief summary of Parks and Recreation activities attached for your reference.

General Updates

- **Fitness Center** will open Monday – Friday from 6am – 8pm starting Monday, November 1. Saturday hours will remain 9am – 1pm due to staffing limitations. The fitness center would remain closed on Sundays.
- **Indoor Open Gym** will resume in Thursday, November 3. In light of the surging pandemic conditions, it will be limited to Cleveland Heights residents only, Monday – Friday. Each day will be designated for a particular age group to limit potential covid-19 exposure. Details will be available on the www.chparks.com website.
- **Indoor Pickleball** will resume Thursday, November 4. Pickleball will be available on Tuesdays and Thursdays from noon – 3pm. Participants can purchase passes at the Community Center Front Desk.
- **Indoor rentals at the community center** will remain limited through the end of the year to preserve public health and safety during the pandemic.
- **South Rink** will remain closed this season due to limited resources caused by the pandemic. All ice related activities will take place on the North Rink.

Upcoming election related events at the Community Center:

- **General Election** – Tuesday, November 2



CLEVELAND HEIGHTS

Committee of the Whole

October 25, 2021

6:30 p.m.

Agenda

1. Overview of 2022 proposed budget
2. Gannett Fleming presentation - Horseshoe Lake
3. Executive Session
 - a. *To discuss with an attorney for the public body, claims or disputes involving the public body that are the subject of pending court action*

Memo

To: Members of Council
From: Amy Himmelein, Finance Director
Date: October 20, 2021
Re: Proposed 2022 Budget

Attached is the first draft of the proposed fiscal year 2022 budgeted expenditures.

The methodology for budgeting has changed. Previously, positions were budgeted and then not filled. This meant the General Fund showed it was budgeting at a deficit where expenditures exceeded revenues. In this budget, all positions that are expected to be filled in 2022 are budgeted.

Budgeted salaries were increased by 2% from 2021, except for Local 860 union. This union does not have an approved contract for 2021 so an increase is not known at this time and therefore not budgeted. A 2% increase is required for police and fire union personnel. Non-union was also budgeted for a 2% COLA to be equitable with police and fire personnel.

We are projecting the General Fund to have large subsidies to other funds to cover expected deficits in those funds. This includes the Debt Service Fund, Parking Fund, and Police and Fire Pension Funds. We are not budgeted to "pre-fund" the Hospitalization Fund as has been done in the past since the General Fund cannot bear this large transfer.

For 2022, we are asking all Directors to look at fees that are charged. During the budget process, it has been determined that some fees have not increased for many years. So, the fee for the service no longer covers the actual cost to provide the service.

This budget also reflects that budgeted expenditures do not exceed budgeted revenues. Revenues have been stagnant, salaries are increasing, and increases are required for some contractual commitments and projected subsidies to other funds. Due to this, the Other Than Personal Services (O.T.P.S.) budget for all General Fund departments was required to be cut by 30% from the amount budgeted at 9/30/21. Director's did a good job of reducing their budgets to meet this cut. Some Director's chose to delete currently vacant positions in order to meet operational needs.

While budgeted expenditures were reduced significantly in the General Fund, we are hopeful that all purchases will continue to be examined at the time of purchase to ensure it is truly necessary. This is one way savings have been achieved in the past.

CC: Susanna Niermann-O'Neil, City Manager

Proposed:

ORDINANCE NO. -2021 (F), *First Reading*

By Council Member

An Ordinance to make appropriations for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, for the period of January 1, 2022 through December 31, 2022; and declaring an emergency.

BE IT ORDAINED by the Council of the City of Cleveland Heights that:

SECTION 1. To provide for the current expenses and other expenditures of the City of Cleveland Heights, Ohio, during the fiscal year ending December 31, 2022 the following sums in Exhibit 1 be and they are hereby appropriated.

SECTION 2. There shall be, and there are hereby, monies transferred from various funds in amounts not to exceed those stated below:

FROM	AMOUNT	TO
101-GENERAL FUND	\$500,000	402-FINANCED CAPITAL PROJECTS FUND
101-GENERAL FUND	400,000	234-EARNED BENEFITS FUND
101-GENERAL FUND	150,000	102-BUDGET STABILIZATION FUND
101-GENERAL FUND	700,000	301-DEBT SERVICE FUND
101-GENERAL FUND	1,200,000	232-POLICE PENSION FUND
101-GENERAL FUND	300,000	603-PARKING FUND
101-GENERAL FUND	1,500,000	233-FIRE PENSION FUND
216-RECREATION FACILITY IMPROVEMENT FUND	23,295	301-DEBT SERVICE FUND
231-TREE FUND	17,455	301-DEBT SERVICE FUND
603-PARKING FUND	65,562	234-EARNED BENEFITS FUND
TOTAL TRANSFERS FROM FUNDS	\$4,856,312	

SECTION 3. In order to avoid a deficit balance in any fund, the City's Chief Executive (until January 1, 2022, the City Manager; beginning and after January 1, 2022, the Mayor) is hereby authorized to temporarily advance from any unrestricted fund to any other fund, an amount sufficient to cover said deficit balance.

SECTION 4. All expenditures of the City of Cleveland Heights within the fiscal year ending December 31, 2022, shall be made within the appropriations herein provided. "Appropriation" as used herein means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented within an individual fund, the City's Chief Executive (until January 1, 2022, the City Manager; beginning and after January 1, 2022, the

ORDINANCE NO. -2021 (F), *First Reading*

Mayor) is authorized to transfer budgeted amounts within each fund, so long as the total amount appropriated for each individual fund is not exceeded.

SECTION 5. Notice of the passage of this ordinance shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one paper of general circulation in the city of Cleveland Heights.

SECTION 6. This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health, and safety of the inhabitants of the City of Cleveland Heights, such emergency being that in order to preserve the faith and credit of the City, it shall take effect at once; wherefore, Council declares that emergency exists and that this emergency Ordinance which shall take effect and be in force from and after the date of its passage.

JASON STEIN
President of the Council

AMY HIMMELEIN
Clerk of Council

PASSED:

ORDINANCE NO. -2021 (F), *First Reading*

Exhibit I

Fund	Department	Object		Capital	Other Financing Uses	Grand Total
		Personal Services	O.T.P.S.			
101 - General	1101 - City Council	77,883.60	5,644.00			83,527.60
	2101 - Mayor's Office	686,067.04	13,729.00			699,796.04
	2106 - Civil Service Commission	2,280.60	32,410.00			34,690.60
	2107 - Landmark Commission		10,920.00			10,920.00
	2108 - General Operations	6,540,005.00	1,453,016.00			7,993,021.00
	2201 - Management Info Serv	289,756.21	224,914.00	1,400.00		516,070.21
	2501 - Community Relations	59,103.50	9,000.00	1,000.00		69,103.50
	2502 - Public Relations	181,362.19	91,900.00			273,262.19
	3101 - Finance	512,505.06	116,170.00	15,000.00		643,675.06
	3103 - County Auditors Deduction		209,000.00			209,000.00
	310Z - Oper Trsf/Temp Advance				2,050,000.00	2,050,000.00
	3201 - Income Tax		941,000.00			941,000.00
	4101 - Law	698,398.56	417,862.00			1,116,260.56
	5101 - Planning	512,533.98	23,100.00			535,633.98
	5102 - Planning Commission	8,138.34	2,730.00			10,868.34
	5103 - Board Of Zoning Appeals	5,813.10	2,083.00			7,896.10
	5104 - SID (Spec Impr District)		402,260.00			402,260.00
	5106 - Architect Bd of Review	11,626.20	350.00			11,976.20
	6201 - Service Admin	303,373.00	6,196.00	311.00		309,880.00
	6202 - Capital Projects Admin		16,100.00			16,100.00
	6205 - Sewer Maintenance		15.00			15.00
	6207 - Vehicle Maintenance	852,887.00	1,108,429.00	21,891.00		1,983,207.00
	6208 - Street Maintenance	1,313,587.00	311,557.00	4,200.00		1,629,344.00
	6211 - Traffic Signs & Signals	61,208.00	135,015.00			196,223.00
	7201 - Police Admin	9,381,544.63	580,117.00	700.00	1,200,000.00	11,162,361.63
	7202 - Police Academy	4,565.25	63,875.00			68,440.25
	7301 - Fire Admin	6,864,062.09	202,874.00		1,500,000.00	8,566,936.09
	7302 - Joint Dispatch Office		1,300,000.00			1,300,000.00
	7303 - Fire Prevention	99,534.06	3,525.00	800.00		103,859.06
	7401 - Building Services		604,690.00			604,690.00
	7402 - Housing Inspections	669,732.88	91,560.00			761,292.88
	8101 - Community Services Admin		4,620.00			4,620.00
	8201 - Public Prop/Park Maint	1,101,519.00	1,005,227.00			2,106,746.00
	8401 - Parks & Recreation Admin	332,596.38	31,240.00			363,836.38
	8403 - Swimming Pools	250,538.61	140,386.00			390,924.61
	8405 - Ice Programs	231,682.53	12,742.00			244,424.53
	8406 - General Recreation Prog	117,196.85	22,250.00			139,446.85
	8409 - Sports Programs	126,995.00	65,370.00			192,365.00
	8411 - Community Center Admin	597,793.00	294,421.00			892,214.00
	8501 - Office On Aging Admin	135,214.72	19,011.00			154,225.72
	8601 - Public Health Admin		268,091.00			268,091.00

ORDINANCE NO. -2021 (F), *First Reading*

Fund	Department	Personal Services	O.T.P.S.	Capital	Other Financing Uses	Grand Total
101 - General	8701 - Animal Protection	80,636.07	23,754.00			104,390.07
	9101 - Municipal Court	1,047,890.01	161,524.00			1,209,414.01
101 - General Total		33,158,029.46	10,428,677.00	45,302.00	4,750,000.00	48,382,008.46
201 - Street Constr, Maint	6201 - Service Admin	79,484.00				79,484.00
	6208 - Street Maintenance	104,636.00				104,636.00
	6213 - Monticello Blvd		37,802.00			37,802.00
	6215 - Road Repaving-State/Cnty		20,480.00			20,480.00
	6220 - Taylor Road		63,799.00			63,799.00
	6236 - Annual Street Surface			2,020,000.00		2,020,000.00
	6312 - Meadowbrook Blvd Rehab		118,922.00			118,922.00
201 - Street Constr, Maint Total		184,120.00	241,003.00	2,020,000.00		2,445,123.00
202 - Foundation Grants/Donatns	7402 - Housing Inspections			50,000.00		50,000.00
202 - Foundation Grants/Donatns Total				50,000.00		50,000.00
206 - Law Enforcement	7205 - Law Enforcement		123,000.00			123,000.00
206 - Law Enforcement Total			123,000.00			123,000.00
207 - Drug Law Enforcement	7206 - Drug Law Enforcement	65,942.50	77,000.00			142,942.50
207 - Drug Law Enforcement Total		65,942.50	77,000.00			142,942.50
208 - CDBG Resource	5201 - CDBG Financial Admin	13,581.35				13,581.35
	5203 - CDBG Admin Contracts		258,467.00			258,467.00
	5211 - CDBG Comm'l Area Improve			104,858.00		104,858.00
	5220 - CDBG Office On Aging	35,461.74				35,461.74
	5222 - Economic Development	123,613.36	1,215,509.00	1,200.00		1,340,322.36
	5224 - CDBG Admin	145,529.00	25,800.00	4,500.00		175,829.00
	5301 - CDBG Home Repair Resource		167,588.00			167,588.00
	5303 - CDBG Housing Pres Office	401,951.00	177,155.00	2,000.00		581,106.00
	5304 - CDBG Code Enforcement	68,683.00				68,683.00
	5309 - GIS	35,864.97		6,500.00		42,364.97
208 - CDBG Resource Total		824,684.42	1,844,519.00	119,058.00		2,788,261.42
211 - Home Program	5503 - HOME Admin		400,000.00			400,000.00
	5505 - HOME Program Income		150,000.00			150,000.00
211 - Home Program Total			550,000.00			550,000.00
212 - FEMA Grant	7301 - Fire Admin			73,953.00		73,953.00
212 - FEMA Grant Total				73,953.00		73,953.00
213 - Police Facility Impr Fund	7201 - Police Admin		16,000.00	15,000.00		31,000.00
213 - Police Facility Impr Fund Total			16,000.00	15,000.00		31,000.00
214 - Local Programming	2108 - General Operations		82,344.00	14,086.00		96,430.00
	2601 - Cable TV Admin	136,158.00	187,400.00	90,000.00		413,558.00
214 - Local Programming Total		136,158.00	269,744.00	104,086.00		509,988.00
215 - Cain Park Operating	8901 - Cain Park Admin/Start-Up	173,175.00	388,730.00			561,905.00
	8905 - Arts Festival/Art Gallery		25,620.00			25,620.00
	8906 - Theater		42,550.00			42,550.00
215 - Cain Park Operating Total		173,175.00	456,900.00			630,075.00
216 - Rec Fac Imp Fund	3101 - Finance				23,295.00	23,295.00

ORDINANCE NO. -2021 (F), *First Reading*

Fund	Department	Personal Services	O.T.P.S.	Capital	Other Financing Uses	Grand Total
216 - Rec Fac Imp Fund	8301 - Park Maintenance Admin		127,000.00	69,000.00		196,000.00
216 - Rec Fac Imp Fund Total			127,000.00	69,000.00	23,295.00	219,295.00
226 - Lead Safe Cuyahoga	5303 - CDBG Housing Pres Office		600,000.00			600,000.00
226 - Lead Safe Cuyahoga Total			600,000.00			600,000.00
228 - CDBG-COVID	5220 - CDBG Office On Aging		55,000.00			55,000.00
	5222 - Economic Development		290,000.00			290,000.00
	5224 - CDBG Admin		81,318.00			81,318.00
228 - CDBG-COVID Total			426,318.00			426,318.00
230 - Street Lighting	3101 - Finance		52,500.00			52,500.00
	6211 - Traffic Signs & Signals		680,715.00			680,715.00
230 - Street Lighting Total			733,215.00			733,215.00
231 - Tree	3101 - Finance		36,500.00			36,500.00
	310Z - Oper Trsf/Temp Advance				17,455.00	17,455.00
	8801 - Forestry	811,479.00	319,325.00	93,971.00		1,224,775.00
231 - Tree Total		811,479.00	355,825.00	93,971.00	17,455.00	1,278,730.00
232 - Police Pension	7201 - Police Admin	1,482,592.14				1,482,592.14
232 - Police Pension Total		1,482,592.14				1,482,592.14
233 - Fire Pension	7301 - Fire Admin	1,730,062.33				1,730,062.33
233 - Fire Pension Total		1,730,062.33				1,730,062.33
234 - Earned Benefits	2108 - General Operations	400,000.00				400,000.00
234 - Earned Benefits Total		400,000.00				400,000.00
241 - Local Fiscal Recovery	2108 - General Operations		38,433,591.00			38,433,591.00
	7301 - Fire Admin	205,874.07				205,874.07
241 - Local Fiscal Recovery Total		205,874.07	38,433,591.00			38,639,465.07
301 - G.O. Bond Retirement	3101 - Finance		3,290,035.00			3,290,035.00
301 - G.O. Bond Retirement Total			3,290,035.00			3,290,035.00
402 - Financed Capital Projects	3101 - Finance			500,000.00		500,000.00
402 - Financed Capital Projects Total				500,000.00		500,000.00
411 - Economic Development	5101 - Planning		299,500.00			299,500.00
411 - Economic Development Total			299,500.00			299,500.00
412 - City Hall Maint & Repair	2102 - City Hall Maint/Repair		15,000.00			15,000.00
412 - City Hall Maint & Repair Total			15,000.00			15,000.00
416 - Refuse Capital Fund	6203 - Refuse Coll/Transfer Sta			5,000.00		5,000.00
416 - Refuse Capital Fund Total				5,000.00		5,000.00
601 - Water Administration	6301 - Water Admin		600.00			600.00
	6302 - Water Distribution		10,000.00	1,444,509.00		1,454,509.00
	6314 - Runnymede/Quilliams Wtr		20,207.00			20,207.00
	6326 - Cedar Wtr/Swr Loan Iss #2		47,044.00			47,044.00
601 - Water Administration Total			77,851.00	1,444,509.00		1,522,360.00
602 - Sewerage Disposal	6205 - Sewer Maintenance	1,476,859.00	771,050.00	4,953,822.00		7,201,731.00
	6301 - Water Admin		25,800.00			25,800.00
	6312 - Meadowbrook Blvd Rehab		8,522.00			8,522.00
	6326 - Cedar Wtr/Swr Loan Iss #2		4,267.00			4,267.00

ORDINANCE NO. -2021 (F), *First Reading*

Fund	Department	Personal Services	O.T.P.S.	Capital	Other Financing Uses	Grand Total
602 - Sewerage Disposal	6327 - Demington Sewer		38,240.00			38,240.00
602 - Sewerage Disposal Total		1,476,859.00	847,879.00	4,953,822.00		7,278,560.00
603 - Parking Fund	310Z - Oper Trsf/Temp Advance				65,562.00	65,562.00
	6210 - Parking Department	151,691.00	1,132,792.00	5,000.00		1,289,483.00
603 - Parking Fund Total		151,691.00	1,132,792.00	5,000.00	65,562.00	1,355,045.00
605 - Refuse Fund	6203 - Refuse Coll/Transfer Sta	2,567,797.00	1,303,500.00	15,000.00		3,886,297.00
605 - Refuse Fund Total		2,567,797.00	1,303,500.00	15,000.00		3,886,297.00
606 - ALS Ambulance Services	7304 - ALS Ambulance Services	504,173.00	252,662.00	651,268.00		1,408,103.00
606 - ALS Ambulance Services Total		504,173.00	252,662.00	651,268.00		1,408,103.00
701 - Hospitalization Self-Ins	3101 - Finance	7,290,839.00				7,290,839.00
701 - Hospitalization Self-Ins Total		7,290,839.00				7,290,839.00
804 - Off/Aging Donations	8501 - Office On Aging Admin		7,430.00			7,430.00
	8502 - OOA-Sr Computer Center		5,000.00	3,000.00		8,000.00
804 - Off/Aging Donations Total			12,430.00	3,000.00		15,430.00
808 - Youth Recreation Donation	8101 - Community Services Admin		5,000.00			5,000.00
808 - Youth Recreation Donation Total			5,000.00			5,000.00
809 - Police Memorial Trust	7201 - Police Admin		10,000.00			10,000.00
809 - Police Memorial Trust Total			10,000.00			10,000.00
811 - Juvenile Diversion Prog	7209 - Juvenile Diversion Prog		10,000.00			10,000.00
811 - Juvenile Diversion Prog Total			10,000.00			10,000.00
857 - Sales Tax	3101 - Finance		400.00			400.00
857 - Sales Tax Total			400.00			400.00
858 - Miscellaneous Agency	3105 - Unclaimed Money		20,000.00			20,000.00
	7201 - Police Admin		75,000.00			75,000.00
	7402 - Housing Inspections		500,000.00			500,000.00
858 - Miscellaneous Agency Total			595,000.00			595,000.00
Grand Total		51,163,475.92	62,534,841.00	10,167,969.00	4,856,312.00	128,722,597.92